

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE**

**AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address GSA *Advantage!* is: GSAAAdvantage.gov.



**SCHEDULE NUMBER**     **00 CORP**

**SCHEDULE TITLE**     **SCHEDULE FOR PROFESSIONAL SERVICES**

**FEDERAL SUPPLY GROUP**     **INDUSTRIAL GROUP: 00CORP**

  

**CONTRACT NUMBER:**   **GS-10F-0255X**

**CONTRACT PERIOD:**   **MAY 18, 2016 – MAY 17, 2021**

**CONTRACTOR:**        **RURAL COMMUNITY ASSISTANCE CORPORATION (RCAC)**  
                                 **3120 FREEBOARD DRIVE, SUITE 201**  
                                 **WEST SACRAMENTO, CA 95691**

  

**Point of Contact:**     **George Schlender, Director Environmental Programs**  
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**Business Size:**        **Other Than Small Business**

## CUSTOMER INFORMATION

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1a	Table of Awarded SIN(s) with appropriate cross-reference to page numbers:	<table><tr><td>899-1/1RC</td><td>Environmental Consulting Services</td></tr><tr><td>899-3/3RC</td><td>Environmental Training Services</td></tr></table>	899-1/1RC	Environmental Consulting Services	899-3/3RC	Environmental Training Services
899-1/1RC	Environmental Consulting Services					
899-3/3RC	Environmental Training Services					
1b	Identification of Lowest Priced Item:	N/A				
1c	Hourly Rates & Labor Category Descriptions:	See below				
2	Maximum Order:	\$1,000,000				
3	Minimum Order:	\$100.00				
4	Geographic Coverage:	Domestic Delivery including all U.S. Territories				
5	Point of Production:	Same as company address				
6	Discount:	Government net prices (discounts already deducted). See below				
7	Quantity Discounts:	None Offered				
8	Prompt Payment Terms:	Net 30 Days				
9a	Government Purchase Cards	Government Purchase Cards are accepted at or below the micro-purchase threshold.				
9b		Contract will accept the Government Commercial Credit Card above the micro-purchase threshold.				
10	Foreign Items:	None				
11	Time of Delivery:					
	a. Normal:	Specified on the Task Order				
	b. Expedited	Contact Contractor for Availability				
	c. Overnight & 2-day delivery	Contact Contractor for Availability				
	d. Urgent Requirements	Contact Contractor for Availability				
12	FOB Point(s):	Destination				
13a	Ordering Address:	Same as Contractor				
13b	Ordering procedures:	For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.				
14	Payment Address:	Same as company address				
15	Warranty Provision:	Contractor’s standard commercial warranty.				
16	Export packing charges, if applicable:	N/A				

- 17 Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): N/A
- 18 Terms and conditions of rental, maintenance, and repair (if applicable): N/A
- 19 Terms and conditions of installation (if applicable). N/A
- 20 Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A
- 20a Terms and conditions for any other services (if applicable). N/A
- 21 List of service and distribution points (if applicable): N/A
- 22 List of participating dealers (if applicable): N/A
- 23 Preventive maintenance (if applicable): N/A
- 24a Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
- 24b Section 508 Compliance for EIT: N/A
- 25 DUNS Number: 093587368
- 26 Notification regarding registration in CCR database: Registered

### LABOR CATEGORIES AND RATES:

Labor Category	5/18/16- 5/17/17	5/18/17- 5/17/18	5/18/18- 5/17/19	5/18/19- 5/17/20	5/18/20- 5/17/21
Program Manager	\$126.31	\$128.58	\$130.90	\$133.25	\$135.65
Project Manager	\$103.52	\$105.38	\$107.28	\$109.21	\$111.18
Senior Environmental Specialist	\$108.93	\$110.89	\$112.89	\$114.92	\$116.99
Junior Environmental Specialist	\$92.19	\$93.85	\$95.54	\$97.26	\$99.01
Technical Trainer	\$94.83	\$96.54	\$98.27	\$100.04	\$101.84
Environmental Associate	\$72.71	\$72.71	\$74.02	\$75.35	\$76.71
Administrative Specialist**	\$55.46	\$55.46	\$56.46	\$57.48	\$58.51

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

## LABOR CATEGORY DESCRIPTIONS

GSA Labor Categories	Education Level	Years of Experience	Description
Program Manager	Bachelor's	5	Responsible for coordination and oversight of the project to ensure deliverables are met. Supervises assigned staff, manages the project work plan, tracks deliverables, monitors project budget and provides quality control. Coordinates appropriate staff on financial and reporting matters.
Project Manager	Bachelor's	3	Responsible for project management and supervision on specific project elements and provides supervision to select technical staff, tracks deliverables, monitors budgets, provides senior level technical, managerial and financial technical assistance in water, wastewater and solid waste systems.
Senior Environmental Specialist	Bachelor's	5	Provides specialized technical, managerial and financial assistance for small drinking water, wastewater and solid waste systems, including but not limited to drinking water treatment and disinfection, sewer, septic, pond/lagoon systems, and solid waste management. Individuals in this category may also possess professional licenses (e.g. civil, environmental engineering), water and wastewater treatment licenses, certificates or certifications, usually at advanced levels, or solid waste management certifications in operation and composting of solid waste.
Junior Environmental Specialist	Bachelor's	3	Provides technical, managerial and financial technical assistance for small drinking water, wastewater and solid waste systems, including but not limited to drinking water treatment and disinfection, sewer, septic, pond/lagoon systems, and solid waste management.
Technical Trainer	Bachelor's	5	Provides technical training on small system infrastructure issues including, but not limited to drinking water treatment and disinfection, sewer, septic, pond/lagoon systems, and solid waste management. All RCAC trainers have completed Train-the-Trainer courses in interactive adult education. This method stresses a participant centered approach which has been shown to increase comprehension and information retention. Technical trainers may possess advanced licenses, certifications or certificates in their training discipline (e.g. water, wastewater or solid waste).

Environmental Associate	Bachelor's	5	Part of an environmental team that identifies requirements from a project's inception to conclusion in a subject matter area. Possesses demonstrated specialized knowledge and experience to provide high-level environmental analysis and support for project. Is entrusted with direct client engagement with the guidance of more senior staff. Analyzes, manages and administers contract to ensure contract compliance, and monitors project budget and expenses to ensure fulfillment of project contract and cost objectives. Develops cost estimates and pricing for contracts and work orders. Anticipates and/or identifies potential project problems or concerns and develops proactive solutions. Other tasks included in the category can include project specific database development and graphics. Has a deep understanding of applicable procedures, policies and work methods associated with environmental projects. Effectively communicates, both verbally and in writing, regarding project activities to all levels within the company and externally as required.
Administrative Specialist**	Associates	2	Provides administrative support for the project including logistics, and preparation of deliverables.

### Labor Categories

RCAC employs a highly skilled work force committed to improving the lives of the people living in the rural communities they serve. Our staff is dedicated to serving our clients and providing them with the highest level of service. Since RCAC primarily provides technical service to clients, our staff must have years of experience before gaining employment at RCAC. The environmental department has a mandatory internal staff training program which requires all environmental staff to complete and achieve proficiency in specific core competencies within their first two years of employment. Additional training opportunities are provided at yearly in-service trainings, conferences and other training events. The following tables list the education and experience requirements and detailed descriptions of the GSA labor categories.

## Rural Community Assistance Corporation Labor Category Descriptions

### Experience Substitutions:

Education	Plus years of experience	Equivalent Degree
High School Diploma	2 years additional experience	Associate's Degree
High School Diploma	5 years additional experience	Bachelor's Degree
Bachelor's Degree	2 years additional experience	Master's Degree
Master's Degree	4 years additional experience	Ph. D.

**Education Substitutions:**

<b>Experience</b>	<b>Plus Education</b>	<b>Equivalent Degree</b>
2 years of required experience	High School Diploma	Associate's Degree
5 years of required experience	High School Diploma	Bachelor's Degree
2 years of required experience	Bachelor's Degree	Master's Degree
4 years of required experience	Master's Degree	Ph. D.
5 years of required experience	Bachelor's Degree	Ph. D.