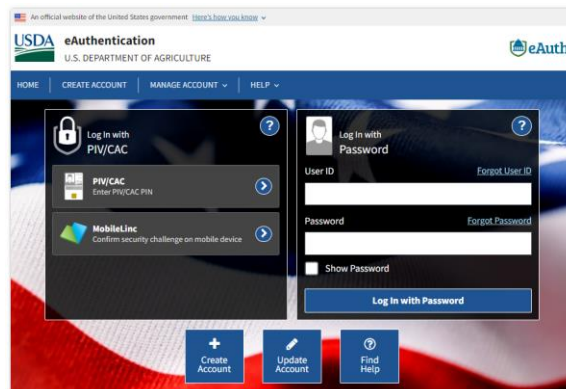


# Important Links

## eForms Main login screen

[eAuthentication \(usda.gov\)](https://www.usda.gov/eAuthentication)

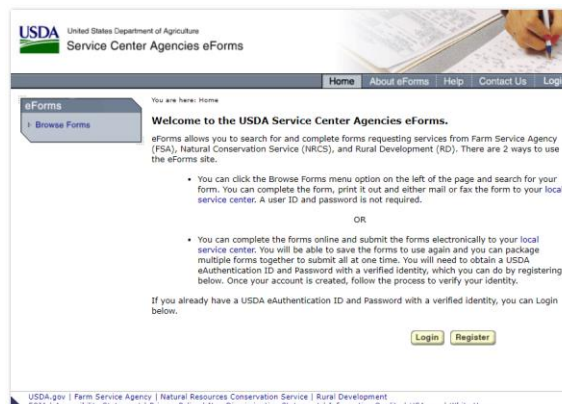


The screenshot shows the USDA eAuthentication login interface. At the top, it says "An official website of the United States government" and "USDA eAuthentication U.S. DEPARTMENT OF AGRICULTURE". The navigation bar includes "HOME", "CREATE ACCOUNT", "MANAGE ACCOUNT", and "HELP". The main content area is divided into two columns. The left column has a "Log In with PIV/CAC" section with a "PIV/CAC" button and a "Mobile.Linc" button. The right column has a "Log In with Password" section with "User ID" and "Password" input fields, "Forgot User ID" and "Forgot Password" links, and a "Show Password" checkbox. Below the login fields are three buttons: "Create Account", "Update Account", and "Find Help".

## eAuth legacy login screen

(Access to browse forms without logging in)

[eForms Home \(usda.gov\)](https://www.usda.gov/eForms)



The screenshot shows the "Service Center Agencies eForms" home page. The header includes the USDA logo and "United States Department of Agriculture". The navigation bar has "Home", "About eForms", "Help", "Contact Us", and "Login". The main content area has a "Welcome to the USDA Service Center Agencies eForms." section. Below the welcome message, there are two bullet points explaining how to use the site. The first bullet point says: "You can click the Browse Forms menu option on the left of the page and search for your form. You can complete the form, print it out and either mail or fax the form to your local service center. A user ID and password is not required." The second bullet point says: "You can complete the forms online and submit the forms electronically to your local service center. You will be able to save the forms to use again and you can package multiple forms together to submit all at one time. You will need to obtain a USDA eAuthentication ID and Password with a verified identity, which you can do by registering below. Once your account is created, follow the process to verify your identity." Below the bullet points, there is a "Login" button and a "Register" button. The footer contains links for "USDA.gov", "Farm Service Agency", "Natural Resources Conservation Service", "Rural Development", "FOIA", "Accessibility", "Statement of Privacy Policy", "Non-Discrimination Statement", "Information Quality", "USA.gov", and "White House".



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## eForms Training for Self-Help Grantees

1

### After this session you will be able to...

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- Sign up for eAuthentication
- Login to eForms
- Complete 410-4 Uniform Residential Loan Application
- Create loan package and attach documents
- Submit full loan package
- Know where to get help



2

## Note about Browsers

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- This training was compiled and completed using the Microsoft Edge browser. You are welcome to use any browser you wish, however please note that currently Microsoft Edge is better optimized to work with eForms than other browsers.



3

## Accessing eForms

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- eAuthentication (eAuth) access is required
- The eAuth system will verify your ID during set up
- After eAuth access is set up you will be able to login to eForms



4

# Create Account

- Navigate to <https://forms.sc.egov.usda.gov>
- Click on Register

USDA United States Department of Agriculture  
Service Center Agencies eForms

Home About eForms Help Contact Us Login

You are here: Home

**eForms**  
Browse Forms

**Welcome to the USDA Service Center Agencies eForms.**  
eForms allows you to search for and complete forms requesting services from Farm Service Agency (FSA), Natural Conservation Service (NRCS), and Rural Development (RD). There are 2 ways to use the eForms site.

- You can click the Browse Forms menu option on the left of the page and search for your form. You can complete the form, print it out and either mail or fax the form to your local service center. A user ID and password is not required.

OR

- You can complete the forms online and submit the forms electronically to your local service center. You will be able to save the forms to use again and you can package multiple forms together to submit all at one time. You will need to obtain a USDA eAuthentication ID and Password with a verified identity, which you can do by registering below. Once your account is created, follow the process to verify your identity.

If you already have a USDA eAuthentication ID and Password with a verified identity, you can Login below.

Login Register

USDA.gov | Farm Service Agency | Natural Resources Conservation Service | Rural Development  
FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | USA.gov | White House

**RCAC**  
www.rcac.org

5

# Account Registration

- Choose Customer for the user type
- Click Continue

An official website of the United States government [Here's how you know](#)

USDA eAuthentication  
U.S. DEPARTMENT OF AGRICULTURE

eAuth

HOME CREATE ACCOUNT MANAGE ACCOUNT HELP

**Account Registration** ?

**What type of user are you?**

Customer

USDA Employee / Contractor

Other Federal Employee / Contractor

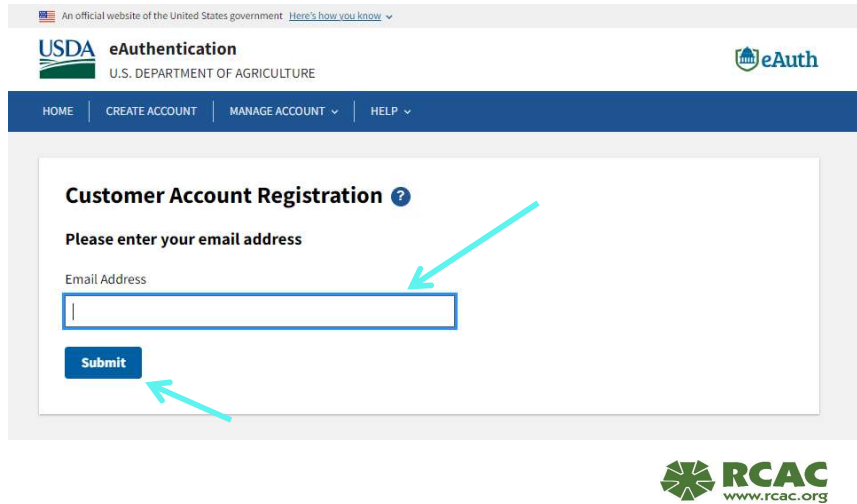
Continue

**RCAC**  
www.rcac.org

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## Email address

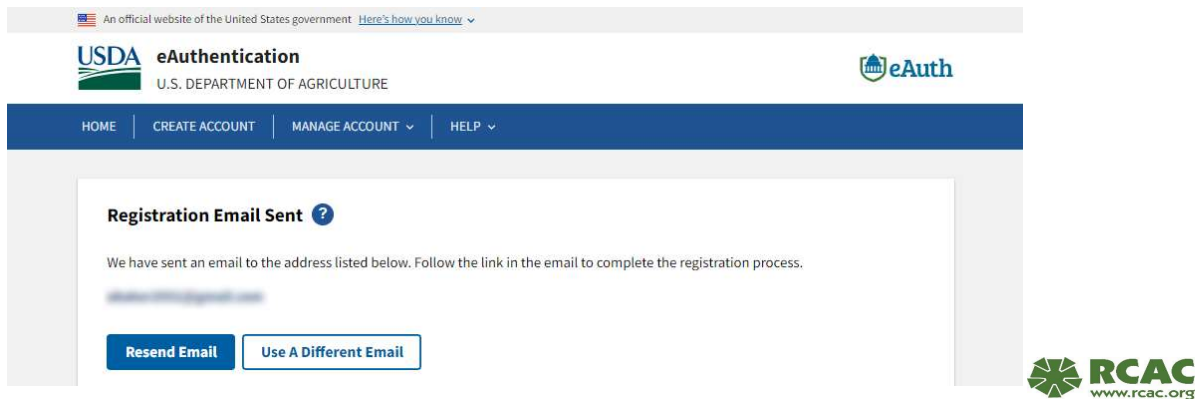
- Enter the email address you would like to use for your account
- Click Submit



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## Registration email

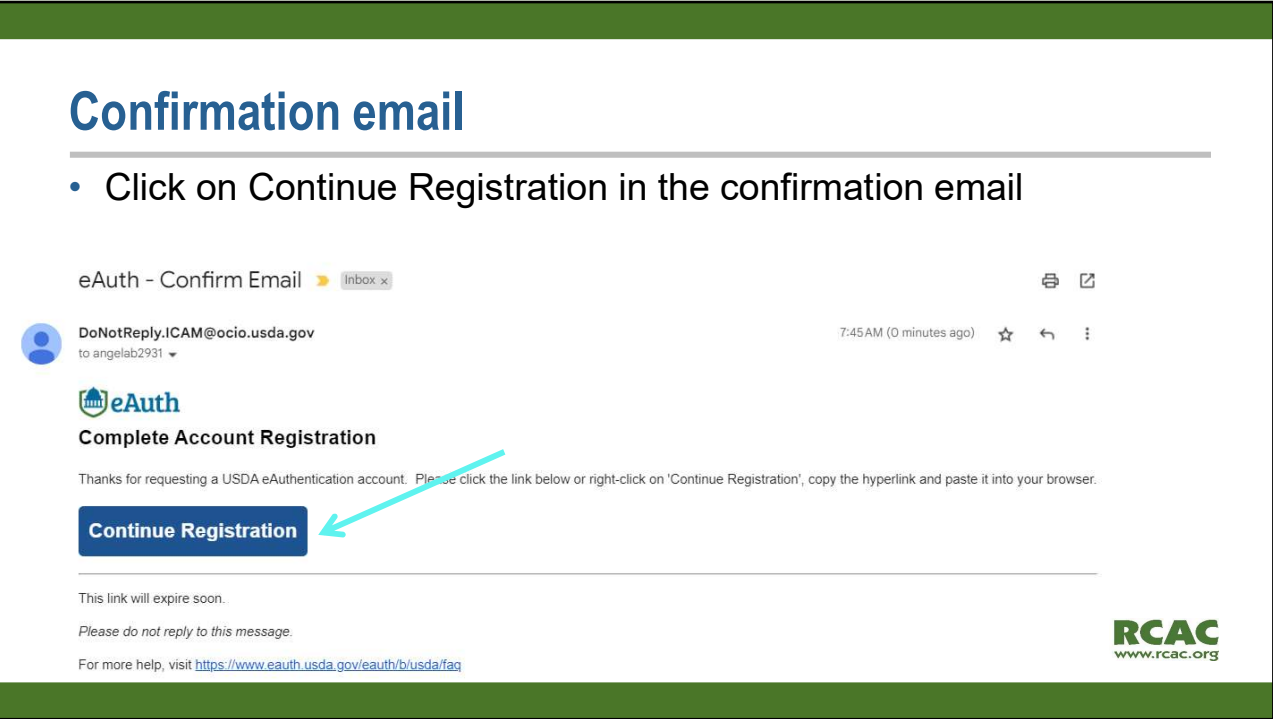
- You will get a message that a registration email was sent. Now check your email box for a confirmation email.



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## Confirmation email


- Click on Continue Registration in the confirmation email



eAuth - Confirm Email Inbox x

DoNotReply.ICAM@ocio.usda.gov  
to angelab2931

7:45 AM (0 minutes ago) ☆ ↶ ⋮

 **eAuth**

**Complete Account Registration**


Thanks for requesting a USDA eAuthentication account. Please click the link below or right-click on 'Continue Registration', copy the hyperlink and paste it into your browser.

**Continue Registration**

This link will expire soon.

Please do not reply to this message.

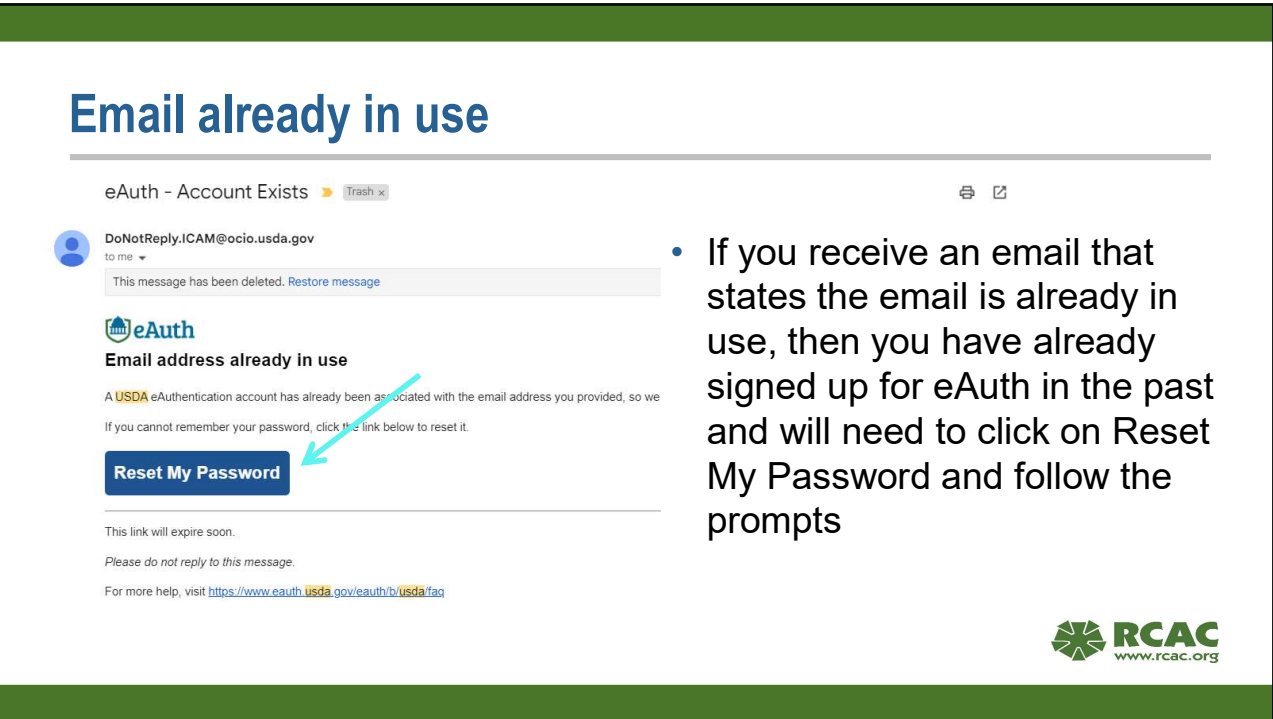
For more help, visit <https://www.eauth.usda.gov/eauth/b/usda/fag>

 **RCAC**  
www.rcac.org

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## Email already in use


- If you receive an email that states the email is already in use, then you have already signed up for eAuth in the past and will need to click on Reset My Password and follow the prompts



eAuth - Account Exists Trash x

DoNotReply.ICAM@ocio.usda.gov  
to me

This message has been deleted. [Restore message](#)

 **eAuth**

**Email address already in use**


A USDA eAuthentication account has already been associated with the email address you provided, so we  
If you cannot remember your password, click the link below to reset it.

**Reset My Password**

This link will expire soon.

Please do not reply to this message.

For more help, visit <https://www.eauth.usda.gov/eauth/b/usda/fag>

 **RCAC**  
www.rcac.org

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## Continue Registration

- Once you click on Continue Registration you will need to fill out the following customer account information
- Click Submit

USDA eAuthentication  
U.S. DEPARTMENT OF AGRICULTURE

HOME | CREATE ACCOUNT | MANAGE ACCOUNT | HELP

### Customer Account Registration

Form Approved - OMB No. 0503-0034

Please provide the information requested below to complete the registration of your account.

Please enter your complete name as provided on a government issued photo ID (no nicknames).

First name

Middle name (optional)

Last name

Suffix (optional)

**Your User ID Is Your Email Address**  
 User ID : angelab2931@gmail.com

**Please set your password**

Password must be between 12 and 256 characters long and cannot be a commonly used password.

Password

Show Password

Very weak

**Submit**

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## Account Registration Complete

- Click on Login to your application

USDA eAuthentication  
U.S. DEPARTMENT OF AGRICULTURE

HOME | CREATE ACCOUNT | MANAGE ACCOUNT | HELP

### Customer Account Registration

#### Account Registration Complete

You have completed the account registration process and your account is ready for use.

We have sent a confirmation email for your records.

Your User ID is : angelab2931@gmail.com

**Log in to your application**



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## Start verification process

USDA United States Department of Agriculture  
Service Center Agencies eForms

Home About eForms Help Contact Us Login

eForms You are here: Home

[Browse Forms](#)

**Welcome to the USDA Service Center Agencies eForms.**

eForms allows you to search for and complete forms requesting services from Farm Service Agency (FSA), Natural Conservation Service (NRCS), and Rural Development (RD). There are 2 ways to use the eForms site.

- You can click the Browse Forms menu option on the left of the page and search for your form. You can complete the form, print it out and either mail or fax the form to your local service center. A user ID and password is not required.

OR

- You can complete the forms online and submit the forms electronically to your local service center. You will be able to save the forms to use again and you can package multiple forms together to submit all at one time. You will need to obtain a USDA eAuthentication ID and Password with a verified identity, which you can do by registering below. Once your account is created, follow the process to verify your identity.

If you already have a USDA eAuthentication ID and Password with a verified identity, you can Login below.

[Login](#) [Register](#)

USDA.gov | Farm Service Agency | Natural Resources Conservation Service | Rural Development  
FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | USA.gov | White House

- You will still need to verify your identity to gain full access to eForms.



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## Manage Account

- Bookmark this page for quick access to eForms login
- Click Manage Account
- Click Update Account

An official website of the United States government [Here's how you know](#)

USDA eAuthentication U.S. DEPARTMENT OF AGRICULTURE eAuth

HOME CREATE ACCOUNT MANAGE ACCOUNT HELP

The application you are using

- Update Account
- Change Password
- Forgot Password
- Forgot User ID

Log In with PIV/CAC

PIV/CAC Enter PIV/CAC PIN

MobileLinc Confirm security challenge on mobile device

Log In with Password

User ID Forgot User ID

Password Forgot Password

Show Password

Log In with Password

Create Account Update Account Find Help



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## Verify Identity

- Click on Verify My Identity
- You will be asked a series of questions specific to you and your history. This will include banking information, credit information, previous addresses etc.

**Account Information** [Continue to Application](#) [Logout](#)

**Login Information**

Your eAuth User ID is [redacted]

Email address: [redacted]

Password: [redacted]

[Verify My Identity](#) ?

**Personal Information** [Edit](#)

Name: [redacted]

**Multi-Factor Authentication (MFA) Options**

[redacted]

[Enable](#)

**Tip:** Be very careful when answering these questions. They will show account numbers and may use an account number that is one digit different. If you do not answer all questions correctly you will be required to verify your identity in person at a local office.

**RCAC**  
www.rcac.org

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## Login to eForms

- Login to eForms using the eAuth account login that you set up.

An official website of the United States government [Here's how you know](#)

**USDA eAuthentication** U.S. DEPARTMENT OF AGRICULTURE

HOME | CREATE ACCOUNT | MANAGE ACCOUNT | HELP

**We'll take you to your destination in just a moment...**

The application you are accessing requires you to log in to USDA eAuthentication. Please log in or create an account.

**Log In with PIV/CAC**

**Log In with Password**

User ID [Forgot User ID](#)

Password [Forgot Password](#)

Show Password

[Log In with Password](#)

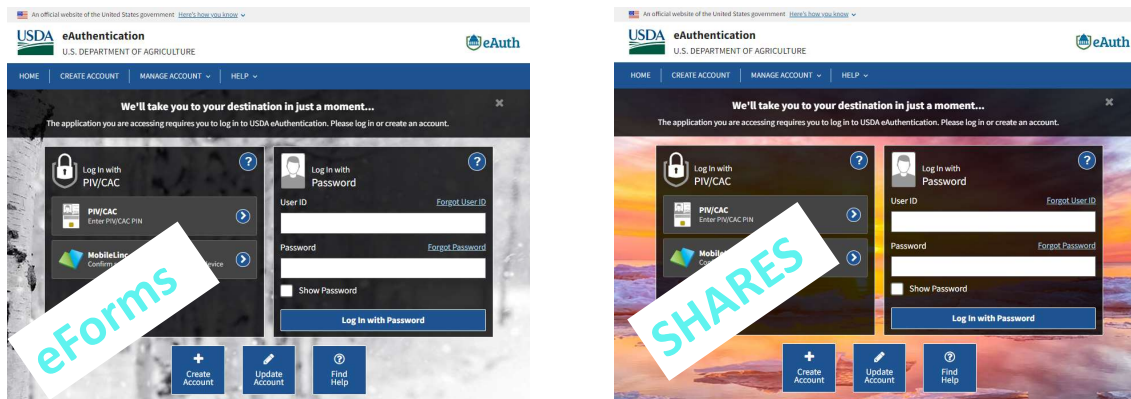
[Create Account](#) [Update Account](#) [Find Help](#)

**RCAC**  
www.rcac.org

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## Good to know

- Be sure to bookmark the page and be careful to use that bookmark. Many government systems have a login page that look identical without any way to differentiate them from each other.



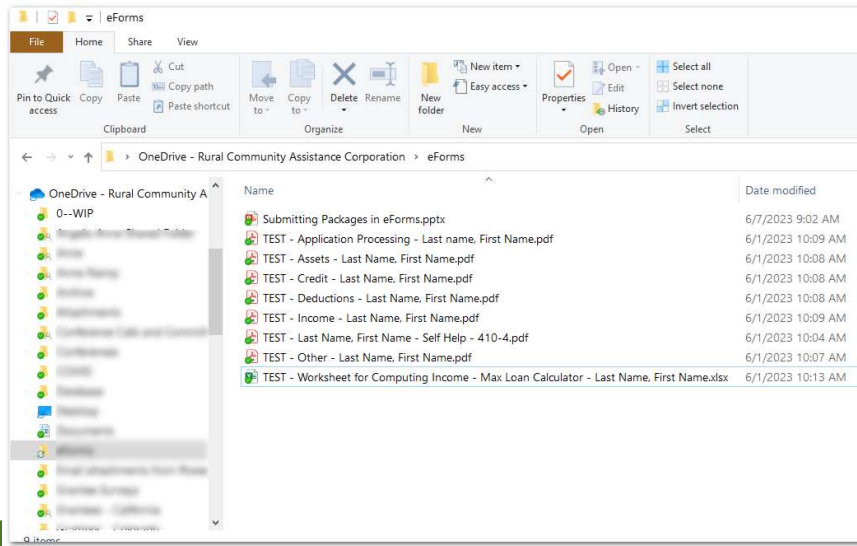
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## Why All the Hype around eForms Recently?

- It is now required to submit all loan applications via eForms.
- Using eForms eliminates duplicative work for RD Staff.
- Submitting through eForms allows RD to easily transfer the information directly into their loan system without having to manually enter the information
- Provides a way to prove and track your submissions
- Saves Time for everyone!

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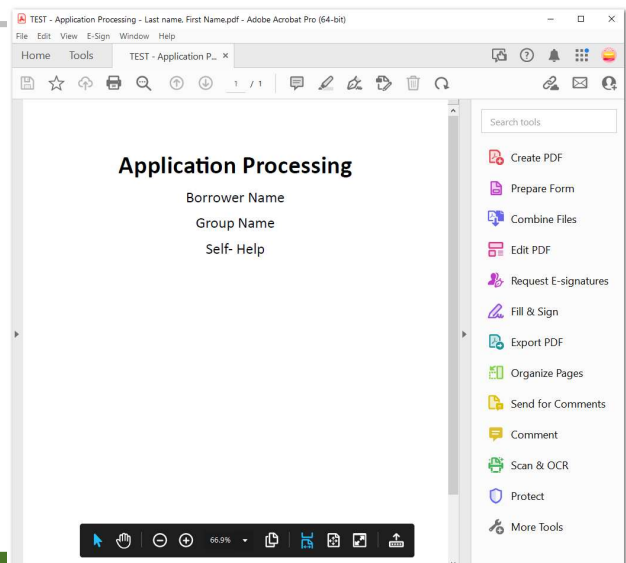
## Compile Your Documentation



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## Use Cover Pages for Each Section

- Create a cover page for each section



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## Documentation

---

- Each section should be saved as a separate PDF (Excel for the Income Calculator)
  - Application Processing
  - Income
  - Deductions
  - Assets
  - Credit
  - Other
  - Income Calculator



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## Need to Know Before Submitting 410-4

---

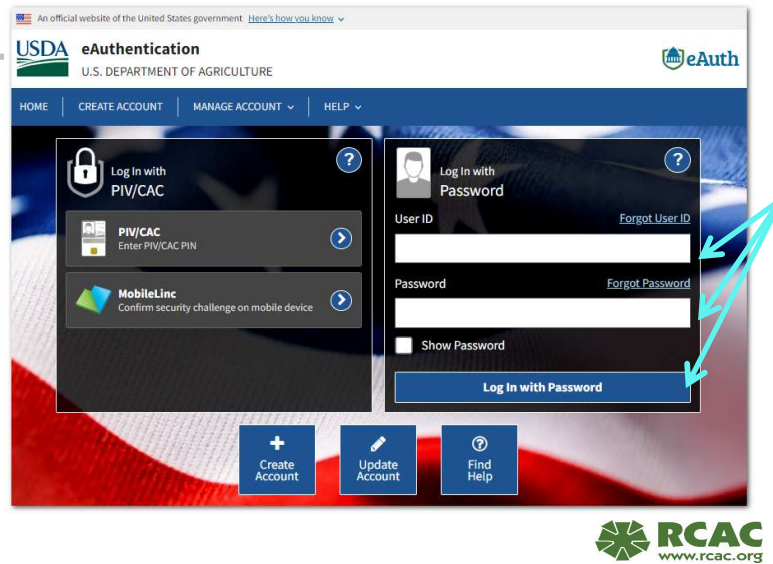
- Have the most up to date copy of the 410-4 by downloading from eForms
- Do not use punctuation on the form.
- Do not use hyphens or slashes in SSN or DOB fields
- Do not click on any co-applicant fields
- Double and triple check information on the form before you submit (i.e. spelling, ID information and DOB)



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## Login to eForms

- Navigate to the eForms login page you bookmarked
- Login to your eForms account



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## Download and Complete 410-4

- Click on Browse Forms



**\*\*Tip: If you only need to get the 410-4 and you are not ready to submit the package in eForms, you are not required to login to gain access to Browse Forms. Please see the handout for the link to that page.**

**Welcome to the USDA Service Center Agencies eForms.**

eForms allows you to search for and complete forms requesting services from Farm Service Agency (FSA), Natural Conservation Service (NRCS) and Rural Development (RD). Some of the features of eForms are:

- You can complete forms and save them in your Saved Forms Workspace.
- You can put multiple forms in a package and save it in your Saved Packages Workspace.
- You can submit forms or packages electronically to your local service center.
- You will receive notice if your form or package has been accepted for processing or if it is being returned for additional information.
- Your signature will be processed electronically on specific forms. See the form instructions to determine if a form is eligible for electronic signature.

To get started, click Browse Forms on the left of the page and search for a form. The forms on this site are in PDF format. You will need to have the free Adobe Acrobat Reader installed on your computer.

Pending Actions	
Category	Count
Pending Submitted Packages	1
Returned Packages	1

USDA.gov | Farm Service Agency | Natural Resources Conservation Service | Rural Development  
FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | USA.gov | White House

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## Find Form

USDA United States Department of Agriculture  
Service Center Agencies eForms

You are here: Home / Browse Forms Search

**Browse Forms**

You may search for a form by completing any of the fields below or just click Search for a list of all forms. You can view and print the forms without signing in. If you would like to save and submit the forms electronically, click login.

When viewing the forms, please have only **one** browser window open.

Agency Name:

Program Name:

Service Name:

Form Number:

Title or Keywords:

Show Results:

USDA.gov | Farm Service Agency | Natural Resources Conservation Service | Rural Development  
FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | USA.gov | White House

- Enter 410-4 into the Form Number Field
- Click Search



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## Export Icon

You are here: Home / Search / Forms

**Browse Forms**

We have found **1** forms which satisfy your search criteria. You may now view any of the forms below by clicking on the form number. To see the instructions on how to complete the form, click on the instruction button in the Help column.

To view these forms, you will need to have the free Adobe Acrobat Reader installed on your computer.

eForms can be accessed using modern browsers, such as Microsoft Edge and Google Chrome. If you experience an issue accessing a form on the eForms site, please review the attached Web Browser Settings. If you still have any access issues, please contact the RD Help Desk at RD.HD@usda.gov to request assistance. When viewing a form, please have only **one** browser window open.  
Web Browser Settings

1 - 1 of 1

Form Number	Form Title	Help
RD 410-4	Uniform Residential Loan Application	 Upload 1003 F Export form for offline completion.

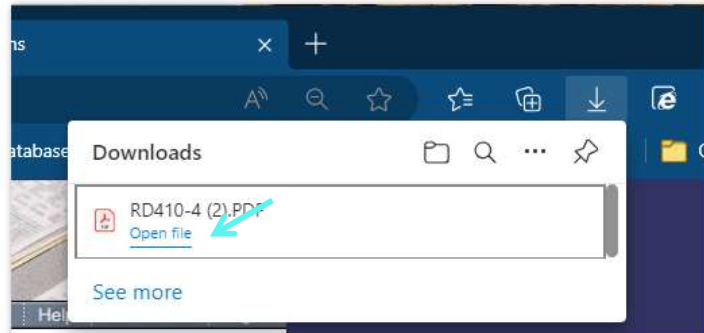
- Click export icon to download the form to your computer



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## Open File

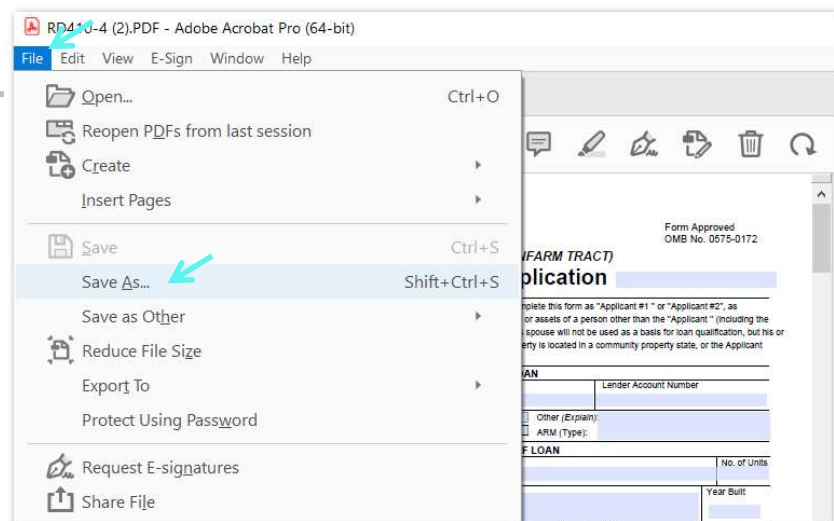
- In the downloads box in the right-hand corner of Edge click on Open File under the form you just downloaded



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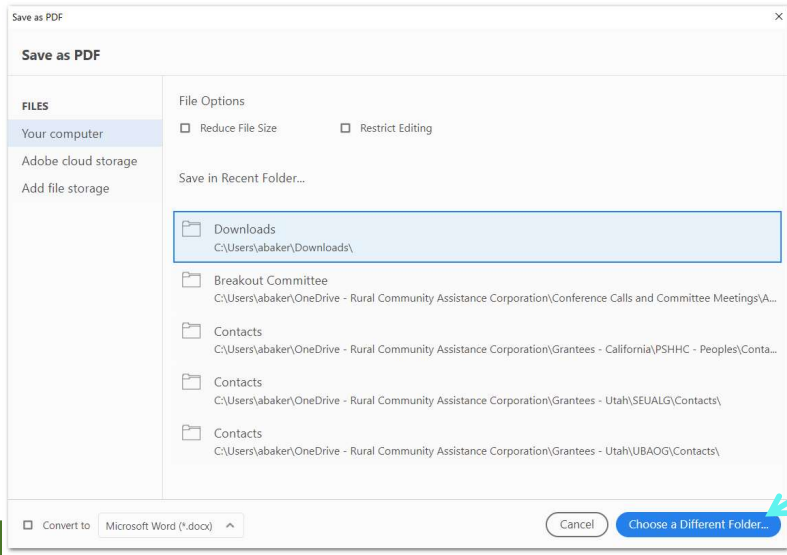
## Save 410-4 to Computer

- Click File
- Click Save AS



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# Choose Folder



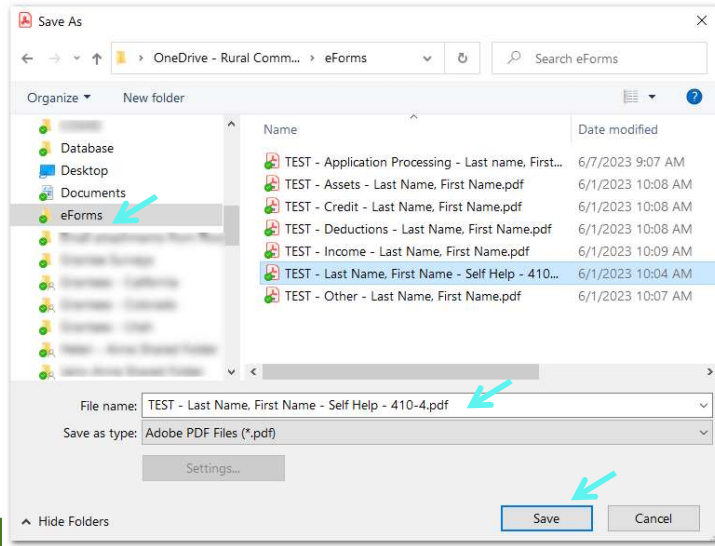
- Click on Choose a Different Folder



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# Locate Folder, Name & Save File

**\*\*Tip: Use a similar naming convention to: Last Name, First Name - 410-4 – Self Help**



- Locate the folder you would like to save it in.
- Name the File
- Click Save



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# Complete 410-4

Form RD 410-4 (Rev. 10-06) Form Approved OMB No. 0575-0172

Position 3  
**APPLICATION FOR RURAL ASSISTANCE (NONFARM TRACT)**  
**Uniform Residential Loan Application**

This application is designed to be completed by the applicant with the lender's assistance. Applicants should complete this form as "Applicant #1" or "Applicant #2", as applicable. All Applicants must provide information (and the appropriate box checked) when  the income or assets of a person other than the "Applicant" (including the Applicant's spouse) will be used as a basis for loan qualification or  the income or assets of the Applicant's spouse will not be used as a basis for loan qualification, but his or her liabilities must be considered because the Applicant resides in a community property state, the security property is located in a community property state, or the Applicant is relying on other property located in a community property state as a basis for repayment of the loan.

**I. TYPE OF MORTGAGE AND TERMS OF LOAN**

Mortgage Applied for:  V.A.  Conventional  Other  Agency Case Number \_\_\_\_\_ Lender Account Number \_\_\_\_\_  
 FHA  USDA/Rural Housing Service

Amount \$ \_\_\_\_\_ Interest Rate % \_\_\_\_\_ No. of Months \_\_\_\_\_ Amortization Type:  Fixed Rate  Other (Explain) \_\_\_\_\_  
 ARM (Type):  GPM  ARM (Type): \_\_\_\_\_

**II. PROPERTY INFORMATION AND PURPOSE OF LOAN**

Subject Property Address (Street, City, State, ZIP) \_\_\_\_\_ No. of Units \_\_\_\_\_

Legal Description of Subject Property (Attach description if necessary) \_\_\_\_\_ Year Built \_\_\_\_\_

Purpose of Loan:  Purchase  Construction  Other (Explain): \_\_\_\_\_ Property will be:  Primary Residence  Secondary Residence  
 Refinance  Construction-Permanent

Complete this line if construction or construction-permanent loan.  
 Year Lot Acquired \_\_\_\_\_ Original Cost \$ \_\_\_\_\_ Amount Existing Liens \$ \_\_\_\_\_ (a) Present Value of Lot \$ \_\_\_\_\_ (b) Cost of Improvements \$ \_\_\_\_\_ Total (a + b) \$ \_\_\_\_\_  
 0 - 00

Complete this line if this is a refinance loan.  
 Year Acquired \_\_\_\_\_ Original Cost \$ \_\_\_\_\_ Amount Existing Liens \$ \_\_\_\_\_ Purpose of Refinance \_\_\_\_\_ Describe Improvements  Made  To be made  
 Cost: \$ \_\_\_\_\_

Title will be held in what Name(s) \_\_\_\_\_ Manner in which Title will be held \_\_\_\_\_ Estate will be held in \_\_\_\_\_  
 Co-Ownership

- Complete Mortgage Applied for choice
- Skip to Purpose of Loan & Property will be Sections
- Skip to Title will be held in what Name field
- Continue filling out the form through page 8

Continue completing through page 8

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# Import External Form

- Import External Form

**eForms**

- ▶ Browse Forms
- Workspace**
- ▶ Create Package
- ▶ Saved Forms
- ▶ Saved Packages
- ▶ Import External Form
- Inbox**
- ▶ Returned Packages
- ▶ Cosign Packages
- ▶ Received Packages
- Outbox**
- ▶ Collecting Signatures
- ▶ Pending Packages
- ▶ Completed Packages
- Request**
- ▶ To Cosign
- ▶ Package



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# Import External Form

**\*\*Tip: Use a similar naming convention to: Last Name, First Name - 410-4 – Self Help**

You are here: Home / Import Form

## Import External Form

This import facility allows specially prepared eForms forms to be imported from your personal computer after they have been edited off-line. The following list of forms may be imported, if they are the correct revision:

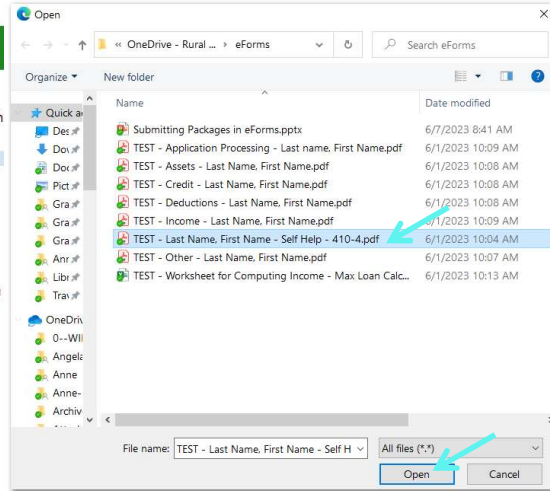
### Importable Forms List

- CCC 802
- NRCS-CPA- 41
- NRCS-CPA- 41A
- RD 410-4
- RD 3555-16

Please select the form you wish to import by using the browse and then click on the add button import the form into your Saved Forms area.

PDF File:  TEST - Last...p - 410-4.pdf

Saved Form Name:



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# Create Package

- Click on Create Page

You are here: Home / Saved Forms

## Saved Forms

These are the forms you have previously saved. They may be edited or deleted. When creating custom packages, you may choose from any of these forms to fill the package.

Name	Status	Created	Actions
TEST - Borrower Name - 410-4 - Self Help	Active	06/07/2023	



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## Custom Package

- Click Create Package then Custom Package

You are here: Home / Create Package

### Create Package

What kind of package would you like to create?

A custom package is created by adding any forms from your Saved Forms area.

A service package is created with blank copies of all of the forms associated with that service, ready for you to fill out.

[Custom Package](#) [Service Package](#)

**RCAC**  
www.rcac.org

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## ADD 410-4

- Click on check box next to the 410-4 that you saved
- Click Continue

You are here: Home / Create Package / Custom Package

### Create Package

Please select the forms by checking the box next to the form name to be included in the package. Including forms in a package and submitting it to a service center will not remove it from your Saved Forms folder.

Add To Package	Name	Status	Last Saved	Actions
<input checked="" type="checkbox"/>	Borrower Name - Self Help - 410-4	Active	06/07/2023	
<input type="checkbox"/>	Last Name, First Name - Self Help - 410-4 - Test	Active	06/05/2023	

[Continue](#) [Cancel](#)

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## Name Package

You are here: Home / Create Package / Custom Package / Name Package

### Create Package

Please enter a unique name for this package.

Package Name:

USDA Receiving Agency:

- Name the Package
- Click Create Package



**\*\*Tip: Use a similar naming convention to:  
Last Name, First Name - Self Help – Group Name**

**This will help the RD Office identify that it is a Self-Help File**



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## Action Button

You are here: Home / Saved Packages

### Saved Packages

These are the packages you have previously saved. You may submit or delete these packages, and if you open them up you may add, edit or delete the forms they contain. You open packages by clicking on their name.

Name	Last Updated	Agency	Actions
Borrower Name - Self Help - Group Name	06/01/2023	RD	
Sample Self Help Agency2	12/22/2021	RD	Submit
Test Borrower name - Self Help - Group Name	06/07/2023	RD	

- Click Action button for the borrower's file to start submission process



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# Choose Servicing Center

- Click on the appropriate State

USDA United States Department of Agriculture  
Service Center Agencies eForms

You are here: Home / Saved Packages / State

**Saved Packages**

Please click on a previously selected service center or use the map to select a new service center: [Text Version](#)

Name	Address	Action
WRAY SERVICE CENTER	247 N CLAY ST # 1 WRAY CO, 80758-1320	<a href="#">Select</a> <a href="#">Map</a>

The map shows the United States with states color-coded. A red arrow points to the state of Colorado.

USDA.gov | Farm Service Agency | Natural Resources Conservation Service | Rural Development  
FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | USA.gov | White House

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# Choose County

- Choose the county that your service center is located in.



**\*\*Important to know: Be sure to check with your loan specialist about which office you need to choose for your servicing center. Many state RD offices send all loan packages to one servicing center then the packages are disbursed from there.**

You are here: Home / Saved Packages / State / County

**Saved Packages**

Please use the map to select a county for the service center in Colorado:

The map shows the counties of Colorado, with Delta County highlighted in red and a red arrow pointing to it.

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## Select your service center

You are here: Home / Saved Packages / State / County / Office

### Saved Packages

You have chosen **DELTA** county in **Colorado**. Please select one of the following service center offices:

Name	Address	Action
COLORADO STATE OFFICE	WEST 6TH AVENUE & KIPLING STREET, BUILDING 56 DENVER CO, 80225	<input type="button" value="Select"/> <input type="button" value="Map"/>
DELTA SERVICE CENTER	690 INDUSTRIAL BLVD DELTA CO, 81416-2812	<input type="button" value="Select"/> <input type="button" value="Map"/>

- Select your Service Center



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## Add Attachments

- Click Add in the Attachments Section

You are here: Home / Saved Packages / State / County / Office / Submit Package

### Saved Packages

Please review the following information for the **Test - Borrower Name - Self Help - Group Name or N** package. If it is correct, enter any comments and attach any supporting documents that you want to accompany the package and click on the **Submit** button at the bottom of the page.

#### Forms

Name	Description
TEST - Borrower Name - 410-4 - Self Help	Uniform Residential Loan Application

#### Attachments

Name	Description	Action
There are currently no attachments for this package.		
		<input type="button" value="Add"/>

If you would like to provide the service center with any comments about this package, please enter them here:

Your USDA eAuthentication account email address is **abaker@rcac.org**. All notifications pertaining to this package will be sent to this email address. If this is not the address you wish to have used, you must change it through the USDA eAuthentication. Any changes to your eAuthentication profile will require that you log out of eForms and back in again to take affect.

You have selected the following service center:

Service Center: DELTA SERVICE CENTER  
690 INDUSTRIAL BLVD  
DELTA, CO 81416-2812  
Phone Number: 9708745726  
Fax Number: 8444967211

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## Locate Files

You are here: Home / Saved Packages / State / County / Office / Submit Package / Add Attachment

### Saved Packages

Please select the file and enter a description of why it is being attached to this package.

Attachment File:

Description:

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You are here: Home / Saved Packages / State / County / Office / Submit Package

### Saved Packages

Please review the following information for the **Test - Borrower Name1 - Self Help - Group Name** or package. If it is correct, enter any comments and attach any supporting documents that you want to accompany the package and click on the **Submit** button at the bottom of the page.

**Forms**

Name	Description
TEST - Borrower Name - 410-4 - Self Help	Uniform Residential Loan Application

**Attachments**

Name	Description	Action
TEST - Application Processing - Last Name, First Name.pdf	TEST - Application Processing - Borrower name	✕
TEST - Income - Last Name, First Name.pdf	TEST - Income - Borrower Name	✕
TEST - Deductions - Last Name, First Name.pdf	TEST - Deductions - Borrower Name	✕
TEST - Assets - Last Name, First Name.pdf	TEST - Assets - Borrower Name	✕
TEST - Credit - Last Name, First Name.pdf	TEST - Credit - Borrower Name	✕
TEST - Other - Last Name, First Name.pdf	TEST - Other - Borrower Name	✕
TEST - Worksheet for Computing Income - Max Loan Calculator - Last Name, First Name.xlsx	TEST - Worksheet for Computing Income - Borrower name	✕

If you would like to provide the service center with any comments about this package, please enter them here:

Your USDA eAuthentication account email address is [ebaker@rcac.org](mailto:ebaker@rcac.org). All notifications pertaining to this package will be sent to this email address. If this is not the address you wish to have used, you must change it through the USDA eAuthentication. Any changes to your eAuthentication profile will require that you log out of eForms and back in again to take affect.

You have selected the following service center:

Service Center: DELTA SERVICE CENTER  
690 INDUSTRIAL BLVD  
DELTA, CO 81416-2812  
Phone Number: 9708745726  
Fax Number: 8444967211

## Repeat Process & Submit

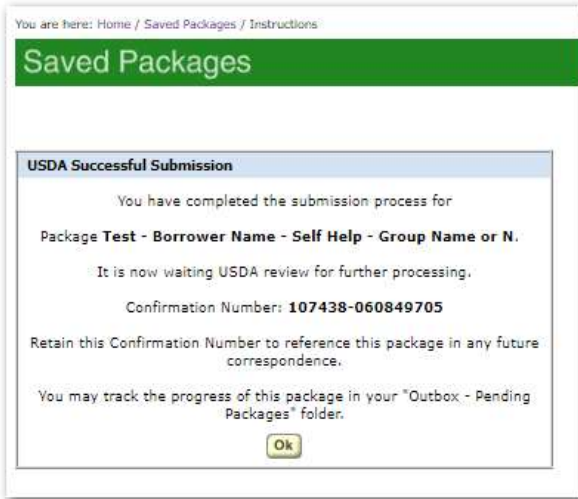
- Repeat the process adding them in the order shown here or in the order your specific RD office wants them.
- Add any comments you'd like to add
- Click Submit

★ **\*\*Tip: Suggested Attachment Order**

- Application Processing
- Income
- Deductions
- Assets
- Credit
- Other
- Income Calculator

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## Submission Confirmation



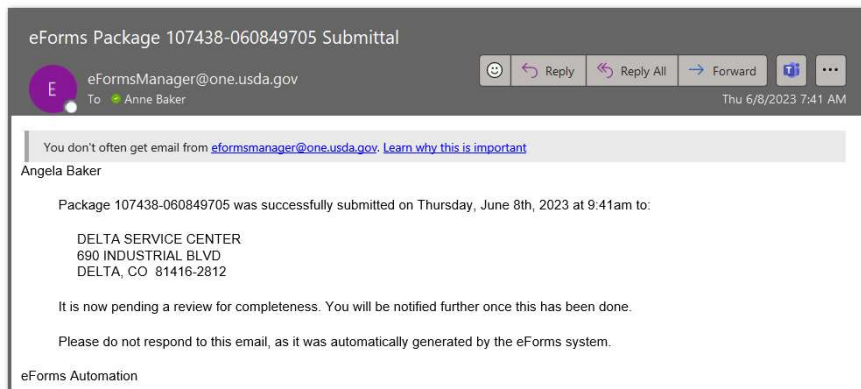
- Be sure to print or print to PDF the page with your confirmation and place in the borrower's loan file.



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## Email Confirmation

- Print or Save to PDF and put in Borrower's loan file



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## Questions, Support or Access Problems



SITE	PHONE	FAQS
eForms	1-800-457-3642 Option 2	N/A
eAuth	1-800-457-3642 Option 1	<a href="https://www.usda.gov">eAuthentication (usda.gov)</a>

**\*\*If you have questions about a specific loan package you have submitted, please contact your local RD office.**

